

Lambert Public Schools—2023-2024 School Personnel (at time of printing)

School Numbers

Lambert Public Schools 774-3333
 Fax 774-3335

<u>Board Members</u>	<u>Position(s)</u>	<u>Extension #</u>
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Mrs. Lacey Mullin	Chair Person
Mrs. Jill Thiessen	Vice-Chair Person
Mrs. Sara Huft	
Mr. Brent Carda	

Mrs. Tara Hill

Office Staff

Ms. Heiderose Barth	Superintendent	1103
Mrs. Katie Clausen	Principal	2113
Mrs. Sammie Nelson	District Clerk	1105
Mrs. Susan Torgerson	District Secretary	1101

School Staff

<u>Mrs. Shelby Topp</u>	<u>Pre-School</u>	<u>2106</u>
Mrs. Rhea Christensen	Kindergarten	2117
Mrs. Raquel Johnson	Grade 1	2116
Mrs. Melissa Shiffer	Grade 2	2115
Ms. Vickie Schields	Grade 3	2114
Mrs. Val Frisbie	Grade 4	2104
Mrs. Jessica Spinner	Grade 5	2107
Mrs. Sheri Pust	Grade 6/Art	2110
<u>Mr. Mark Pust</u>	<u>7-12 Business</u>	<u>1123</u>
Mrs. Lanett Hill	7-12 English	1113
Mr. Kurt Anderson	7-12 Social Studies	1124
Mrs. Trisha Verschoot	7-12 Agriculture	1115
Mrs. Rebecca Kollman	7-12 Science	1119
Mrs. Herma Watkins	7-12 Math	1127
Mr. Larry Sommerfeld	K-12 PE/Health	1128
<u>Mrs. Chantel Verschoot</u>	<u>K-12 Music</u>	<u>3107</u>
Ms. Necole Killick	Library	1102
Ms. Necole Killick	7-12 Spanish	1120
<u>Ms. Josie Muscha</u>	<u>Guidance Counselor</u>	<u>2113</u>
Mrs. Valorie Patterson	K-12 Resource/Title I	3104
<u>Mr. Chris Cox/ Mrs. Becky Carda</u>	<u>I/T</u>	<u>1106</u>
<u>Mrs. Tanesha Tipton</u>	<u>Head Custodian</u>	<u>1108</u>
Ms. Jacalyn Wright	Assistant Custodian	1108
Mrs. Leanne Evenson	Head Cook	3115
Ms. Karlene Young	Assistant Cook	3115
Mr. Shawn Lien	Maintenance	1108

****Extra-Curricular Coaches/Advisors**

Activities Director	Kara Triplett
Senior Advisors.....	Trish Verschoot
Junior Advisors.....	Lanett Hill
	Kurt Anderson
Sophomore Advisors.....	Rebecca Kollman
	Necole Killick
Freshmen Advisors.....	Valorie Patterson
8th Grade Advisors.....	Ynah Watkins
	Chantel Verschoot
7 th Grade Advisors.....	Larry Sommerfield
	Josie Muscha
Head Cross Country.....	Karlene Young
Ast. Cross Country.....	Rachel Overby
Head Volleyball.....	Shasta Senner
Ast. Volleyball.....	Amelia Pust
JH Volleyball.....	Shaleigh Irigoin
Ast. JH Volleyball.....	Jessica Spinner
Head Football.....	Brock Miller
Ast. Football.....	Jim Miller
JH Ast. Football.....	Jason Klempel
Head Boys Basketball.....	
Ast Boys Basketball.....	
JH Boys Basketball.....	Libby Knotts
Elem Boys Basketball.....	
Head Girls Basketball.....	Jodi Carda
Ast. Girls Basketball.....	Mallory Beery
JH Girls Basketball.....	Jodi Carda
Elem Girls Basketball.....	Tara Hansen
Head Track.....	Joe Day Rider
Ast. Track.....	Shally Libres
Head JH Track.....	Jodi Carda
Ast. JH Track.....	JaNae Sansaver
Head Golf.....	Necole Killick
Fall/Winter Cheer Coach.....	
BPA Advisor.....	
FFA Advisor.....	Trish Verschoot
Student Council Advisor.....	Josie Muscha
National Honor Society Advisor.....	Ynah Watkins
	Necole Killick
Band and Choir.....	
School Trips.....	Leanne Evenson
School Trips.....	Sheri Pust
Prom Advisors.....	Leanne Evenson
Annual.....	Lanette Hill
Drama.....	

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- a. Turn in a signed Acceptable Use Agreement each year.
- b. Obtain teacher or administrator permission prior to each incidence of access.
- c. Work on the Internet only under the direct supervision of a teacher or administrator.

Acceptable Use/Privileges

Student and teacher use must be in support of education and research and be consistent with the educational objectives of Lambert Public Schools.

B) UNACCEPTABLE USES POLICY

1. Transmission of any material in violation of any national or state regulation is prohibited. This includes but is not limited to, copyrighted material and threatening or obscene material.
2. Using AI tools to plagiarize or cheat on assignments. Students must use AI tools in accordance with the school's academic integrity policy. Students must clearly cite any sources used in their AI-assisted assignments, including the specific AI tool used.
2. Using profanity, obscenity, or other language that may be offensive to other users.
3. Reposting (forwarding) personal communication without the author's prior consent.
4. Copying software or media in violation of DMCA--digital millennial copyright act.
5. Using the network for financial gain, for commercial activity, or for any illegal activity.
6. Changing displays, sounds, etc. from those set by the instructor unless approved by the instructor.
7. Changing computer files that do not belong to the user.
8. Sharing his or her password with anyone.
9. Using a password other than your own.
10. Downloading executable program files to the hard drive from the Internet (i.e. games, computer utilities, etc.)
11. Installing home software programs on a school computer.
12. Using any school computer without permission.
13. Using disks from home without prior authorization and virus check by a faculty member.
14. Playing games on the computer without prior authorization from a faculty member.
15. Bypassing the internet filter appliance.
16. Altering the preset Internet Browser settings.

C) CONSEQUENCES

The Administration and Teachers will deem what is inappropriate use. Their decision is final. Also, the system administrator may close an account at any time as required. Depending on the severity of a situation, administration and faculty of Lambert Public Schools may request the

attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

The School's directory information public notice, as required by § 99.37 of the FERPA is a part of this handbook.

⇒ **GRADES, GRADING, TESTING, AND GRADUATION AND PROMOTION REQUIREMENTS**

A) ACADEMIC COUNSELING:

Students and parents are encouraged to talk with the school counselor or principal to learn about course offerings and the graduation requirements of various programs. Students who are interested in attending a college, university, or training school or pursuing some other type of advanced education should work closely with their counselor so that they take the high school courses that best prepare them. The counselor can help students find information about entrance examinations and deadlines for application, as well as information about automatic admission to state colleges and universities, financial aid, housing, and scholarships. A parental meeting will be set up for parents of Juniors and Seniors to keep them up-to-date on scholarships, college application, financial aid information, and graduation plans.

B) REQUIREMENTS FOR GRADUATION FROM LAMBERT HIGH SCHOOL:

1. The State Department of Education's requirements for graduations, as enacted by the State Board of Education, and Lambert School Board's requirements, as enacted by the Board, and periodically updated as seen in the best interest of student, are as follows:

- A. Four credits of English
- B. Three credits of Mathematics**
- C. Two credits of Science
- D. Effective beginning 2025-2026 school year, one semester (½ credit) of Personal Finance

⇒ **HOT LUNCH/breakfast**

Staff members are to encourage good eating habits and good manners in the lunchroom. Violators will be excused from participating in the hot lunch program. The charge for the hot lunch will be as follows: milk purchased without meals \$0.25/carton; grades K-6, \$1.50/meal; and grades 7-12, \$2.25/meal; free & reduced, \$.40/meal, adults \$3.25/meal; others \$6.00/meal. All will be allowed 2 milks with meal and will be charged an additional \$.25/carton after that. Prices on all meals are subject to Board action. Free breakfast is provided to students and staff from 7:40-7:55 in the cafeteria.

**All lunch balances are expected to remain current. Notices will be sent via text, phone, email, mail, etc. to any negative balance lunch accounts. Should a negative balance of \$25 be attained, the lunch balance will need to be paid in full or a payment plan arranged with administration to make the account current.

⇒ **Immunization**

A student must be fully immunized against certain diseases or must present a certificate for that. For medical or religious reasons, the student will not be immunized. The immunizations required are diphtheria, pertussis, rebeola (measles), rubella, mumps, poliomyelitis, varicella (chicken pox) and tetanus. Haemophilus influenza type B is required for students under age five (5).

A student who transfers into the District may photocopy immunization records in the possession of the school of origin. The District will accept the photocopy as evidence of the immunization. Within thirty (30) days after a transferring student ceases attendance at the school of origin, the District must receive the original immunization records for the student who transfers into the District. (School Laws of Montana 20-5-403)

If the student's religious beliefs conflict with the requirement that the student be immunized, the student must present a statement signed by the student (or by the parent, if the student is a minor) stating the immunization conflict with the beliefs and practices of a recognized church or religious denomination of which the student is an adherent or member. This statement must be renewed yearly.

If a student should not be immunized for medical reasons, the student or parent must present a certificated signed by a Montana licensed physician stating that, in the doctor's opinion, the immunization required would be harmful to the health and well-being of the student or any member of the student's family or household. This certificate must be renewed yearly unless the physician specifies a life-long condition. (School Laws of Montana 20-5-405 Medical or religious exemption)

See appendix of this handbook for more information and for the required sign-off sheet for students.

⇒ **Inclement weather**

Lambert Public School Participation and Signature Form

After reading through the student and parent handbook please complete both the front and back side of this form for each student and return to the school office on or before the first day of school.

Student's Name: _____ **Grade:** _____
Parents' _____

- ❖ **Acceptable Use Agreement (pg. 19)** -----
- ❖ **Administering Medications (pg. 59)** -----
- ❖ **Release to print Student's Name on Programs etc. (pg. 59)** -----
- ❖ **Release of student records (pg. 60)** -----
- ❖ **Permission to use technology (pg. 13 & 60)** -----
- ❖ **Agree to Electronic Device Policies (pg. 13 & 60)** -----
- ❖ **Read and Understand Student/Parent Handbook (pg. 59)** -----

7-12 ONLY:

- ❖ **Permission to go to the Den at lunch (pg. 58)** -----

Snow Home:

Responsible adult at snow home: _____
Phone Number: _____

ACTIVITY PERMISSION: *(Parent/Guardian and Student initial the applicable activities.)*

_____ Basketball _____ FFA _____ Golf _____ Track _____ BPA _____ School approved field trips
 _____ Band/Choir _____ Cheerleading _____ Football _____ Volleyball _____ Cross Country

PARTICIPATION WARNING:

I/We give our permission for _____ (Student) to participate in organized inter and intra-scholastic athletics/activities, realizing that such activity involves the potential for injury which is inherent in all sports. I/We acknowledge that even with competent coaching/advising, the use of appropriate protective equipment and strict enforcement/observance of rules, injuries are still a possibility. On rare occasions these injuries can be so severe as to result in total disability, paralysis, quadriplegia, or even death. Because of the dangers of participating in the above sports/activities, I recognize the importance of following coaches/advisors instructions regarding playing techniques, training and other team rules, etc... and I agree to obey such instruction.

PARENT/GUARDIAN STATEMENT:

I/We hereby certify and affirm that I/we are parent(s)/legal guardian(s) of _____ (Student). I/We understand and have read this warning and am cognizant of its terms. I/We understand that all sports/activities can involve many risks of injury including, but not limited to, those risks indicated. I/We hereby assume all risks of playing or practicing to play/participate for the above named student.

WAIVER OF LIABILITY:

I/We further release and waive, and agree to indemnify, hold harmless or reimburse the school district, and the individual members, agents, employees and representatives thereof, as well as sport/activity supervisors and coaches, from and against any claim which the above named student, I/we, and/or other parent(s) or guardian(s), and sibling, or any other person, firm or corporation may have or claim to have, known or unknown, directly or indirectly, for any losses, damages or in connection with the participation by the above named student. I/We understand by signing this warning, agreement to obey instructions, and assumptions of risk, I/we are waiving all rights that the above named student, I/we, or any other person may have to any compensation for any physical injury that may result from participation by the above named student.

EQUIPMENT RESPONSIBILITY:

I/We agree to be responsible for the safe return or replacement of all athletic and/or activity equipment issued by the school to the above named student.

TRAINING RULES:

I understand that the Lambert School and Fusion athletic co-op have a Training Rules Policy that prohibits certain actions by me from the first day of practice to and including the last day of the season. I have read the policy (in the Student Handbook & Athlete's Handbook) and understand my expectations as a participant. Participation is a privilege, not a right!

EMERGENCY MEDICAL INFORMATION:

If emergency service involving medical action or treatment is required and the parent(s) or guardian(s) cannot be contacted, I/we hereby consent for the student named on the front page of this information sheet to be given emergency medical care of the doctor or hospital selected by the school.

NAME OF FAMILY PHYSICIAN: _____ PHONE: _____

Please list any medications, allergies, medical problems, and/or medical concerns of which the coach/advisor should be aware:

INSURANCE:

I/We understand that Lambert Public School and Fusion Athletics does not carry a medical insurance policy which covers participants in athletics/activities. (Please check one below.)

____ I/We understand that my son/daughter is covered by our family medical policy with the listed company.

(Name of Insurance Company)

____ I/We understand that my son/daughter is not covered by a medical policy and I am responsible for the payment of medical bills that are incurred.

OUT OF TOWN TRAVEL:

I/We understand that the student is a member of a school group and he/she must be encouraged to travel to and from that activity on transportation provided by the school...which may be required. The exception to this rule may be a student traveling home with a parent/guardian in which case the parent/guardian must *personally* contact the coach/advisor of the activity and sign a parental/guardian release which indicates you assume liability of your student(s). I/We understand that should a student violate any of the school travel rules (in the Student Handbook), the parent/guardian and the superintendent and/or AD, will be notified and the student will either be held for the parent(s)/guardian(s) arrival or be sent home at the parent(s)/guardian(s) expense by the most reasonable means of transportation; or turned over to local authorities if criminal in nature.

I/WE HAVE READ, UNDERSTAND, AND AGREE TO THE INFORMATION CONTAINED IN THIS AGREEMENT AND WILL ABIDE BY THE CONTENTS OF THIS DOCUMENT.

SIGNED: _____ DATE: _____
(Parent/Guardian)

SIGNED: _____ DATE: _____
(Student)